



CLIENT TO CAREGIVER GIFT FORM

This form will serve as a record that _____ (Client or Client Representative) has gifted the following item(s):

- 1) _____
- 2) _____
- 3) _____

to _____, an employee of
Trusted Care at Home, Inc., d.b.a. an independently owned and operated Home Instead Senior Care franchise, on ____/____/____ .

_____	_____
Client or Client Representative	Date

_____	_____
Employee	Date

_____	_____
Franchise Office Representative	Date

Acceptance of Gifts from Clients

Because of the nature of the services that we provide and our obligation to protect our clients from undue influence, CAREGivers are encouraged to refrain from accepting gifts, including but not limited to, monetary gifts in any form, gratuities, bequests, transfers, conveyances, or goods/benefits (collectively "gifts") from the Company's clients, former clients, family members of clients, or anyone acting on behalf of a client or former client (collectively "clients"). All employees are required to complete a Gift Form for the receipt of any gift, and the client giving the gift must sign the form. If a CAREGiver believes that there may be an emotional benefit for the client associated with accepting a gift, the CAREGiver must discuss the issues with the Leadership Development Manager and complete a Gift Form. CAREGivers may not accept gifts of any kind from a client that has been diagnosed with dementia/Alzheimer's, under any circumstance.

Each Home Instead Senior Care franchise office is independently owned and operated.