



Home Instead Sexual Harassment Prevention Policy Notice

Sexual Harassment is Against the Law

All employees have a legal right to a workplace free from sexual harassment, and Lavin Senior Care, Inc, and Lavin Home Care, Inc, both dba Home Instead, is committed to maintaining a workplace free from sexual harassment.

Per New York State Law, Lavin Senior Care, Inc, and Lavin Home Care, Inc, both dba Home Instead, has a sexual harassment prevention policy in place that protects you. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status. You are receiving this notice, as required by law, either at the time of hiring or during your annual sexual harassment prevention training.

If you believe you have been subjected to or witnessed sexual harassment, you are encouraged to report the harassment to a supervisor, manager or owner Maria Lavin so we can take action.

Our complete policy can be found in the Employee Handbook or you may request a copy from Maria Lavin at maria.lavin@homeinstead.com.

Our training materials may be requested from Maria Lavin at maria.lavin@homeinstead.com. You will be scheduled annually to complete the training.

Our Complaint Form can be found in the Employee Handbook or you may request a copy from Maria Lavin at maria.lavin@homeinstead.com.

If you have any questions or to make a complaint, please contact:

Maria Lavin
631-724-2273
maria.lavin@homeinstead.com

For more information and additional resources, please visit:
www.ny.gov/programs/combating-sexual-harassment-workplace